CA-RDP58-00039A000500040105-8 Office Memorandum • UNITED STATES GOVERNMENT

:C/Plans and Policy Staff TO

DATE: 23 March 1956

:C/Junior Officer Training Program FROM

SUBJECT: Weekly Activity Report #12 14-20 March 1956

SIGNIFICANT ITEMS

Nothing to report.

NORMAL ACTIVITIES

s been sitting in on as many conferences with officials, JOT's and candidates as has been possible to arrange. Already he has taken on certain responsibilities and will continue to enlarge the scope of his activities rapidly. In order to become familiar with the overall handling of JOT's in the DD/P, he has been specifically assigned the study of those who are in EE and will negotiate training programs for the recently trained JOT's in that Division. His activity there also has included the negotiation of permanent transfer of several JOT's to that Division. He is rapidly getting to know the officials with whom we customarily deal.

2. Meetings were held with the following officials on the subjects indicated:

attended the OTR Professional Promotion Fanel meeting. They were dismissed after a few brief questions on two of the six JOT cases up for consideration.

| 4. | Interviews | were | held | with | JOT's | as | indicated: |
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| 5. Several discussions in review of the field testing program have been held with officials concerned. It is hoped that these | 25X1 |
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| will result in improved processing next year. | |
| C. PERSONNEL NOTES | |
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| 4. Four candidates for the Program were interviewed. | |
| 5. Thirty-five new files were received in JOTP for review. Nine candidates were scheduled for pre-employment medical examination and interviews; two were scheduled for testing, pre-employment medical examination and interviews; one was scheduled for interviews only; two were put in suspense; four were rejected; and sixteen are awaiting action in JOTP (fifteen new files received Tuesday). | |
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